

Regional Youth - Winter Holiday Break Program - Proposal Form

Form Preview

Holiday Break Activities

* indicates a required field

Instructions

Funding is for eligible LGAs highly impacted by floods, bushfires, or COVID-19 border closures.

Funding is to deliver new or enhanced social and recreational activities, events, services and programs for young people aged 12 - 24 years over the June to July 2021 holidays.

Activities must be delivered between 28 June and 11 July 2021

Proposals must be submitted by 30 July 2021

Councils must submit a completion report by 6 August 2021.

Funding may be extended to deliver activities outside of the June to July 2021 school holidays, where Councils demonstrate school holiday activities have been delayed or impacted by COVID and provide a COVID-safe plan for activities.

These activities must be delivered between 12 July and 30 August 2021 and Councils must submit a completion report by 13 September 2021.

Organisation Name

Name of the Organisation applying for funding.

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Organisation Postal Address

Regional Youth - Winter Holiday Break Program - Proposal Form

Form Preview

Address

Organisation Contact Person *

Title First Name Last Name

Organisation contact Position *

Organisation Phone Number *

Must be an Australian phone number.

Organisation Email *

Must be an email address.

Project Contact Details

Details of the person who is overseeing the delivery of the project if different to above.

Project Contact Person

Title First Name Last Name

Position of Project Contact

Phone number of Project Contact

Email of Project Contact

Project Information

* indicates a required field

Project Title *

Regional Youth - Winter Holiday Break Program - Proposal Form

Form Preview

Project Description *

Provide a short description (100 words recommended) of your project - what are you out to do? If applicable to your proposal, demonstrate how delivery of school holiday activities have been delayed or impacted by COVID and your COVID safe plan for the proposed activities.

Is the project for youth aged between 12-24 years? *

- Yes
 No

Aquatic Activities

Funding for:

- | | |
|--|---|
| <input type="checkbox"/> Extension of pool operating hours | <input type="checkbox"/> Aquatic initiative or activity at pool during holiday period |
| <input type="checkbox"/> Additional lifeguards or staffing at pool | <input type="checkbox"/> Lifeguard training |
| <input type="checkbox"/> Reduction of pool admission fees | <input type="checkbox"/> Other: <input style="width: 80px;" type="text"/> |

Other Services

Type of activities being funded:

- | | |
|---|--|
| <input type="checkbox"/> Extension of library hours or library programs and initiatives | <input type="checkbox"/> New or extension of youth initiatives or programs (eg: Outdoor Cinema; Dance/Disco, youth concert, sports, recreational or creative activities) |
| <input type="checkbox"/> Extension of youth centre hours of operation and programs | <input type="checkbox"/> New programs or initiatives suggested and/or led by young people |

Community benefit of project being applied for:

*

- | | |
|--|--|
| <input type="checkbox"/> Extend current hours of operation | <input type="checkbox"/> Training/skills hub to be implemented |
| <input type="checkbox"/> Extend how many days per week of operation | <input type="checkbox"/> Outdoor cinema |
| <input type="checkbox"/> Increase of lifeguard/staffing during current operating hours | <input type="checkbox"/> Dance/disco event |
| <input type="checkbox"/> Add lifeguards/staff to additional hours of operation | <input type="checkbox"/> Extend youth program |
| <input type="checkbox"/> Reduce current fees for admission | <input type="checkbox"/> New youth initiative |
| <input type="checkbox"/> Reduce fees for holiday period only | <input type="checkbox"/> Improved availability or access to your program or initiative |
| <input type="checkbox"/> Training - life guard | <input type="checkbox"/> Increase of staff for program or initiative |
| <input type="checkbox"/> Training - pool maintenance | <input type="checkbox"/> Other: <input style="width: 80px;" type="text"/> |

How do the proposed activities involve local Youth Councils or align with youth aspects of Council Strategic Plans or other youth related strategies? *

Regional Youth - Winter Holiday Break Program - Proposal Form

Form Preview

How is your project inclusive and accessible to young people in the community with a disability? *

How will your project reach and target disadvantaged or vulnerable young people? *

What impact will this program have on young people in the community?

Project Timeframes

Start date of project *

Must be a date.

Project must commence from 28 June 2021 for school holiday activities. Project must commence from 12 July 2021 for activities proposed to be delivered outside of the school holidays where school holiday activities have been impacted by COVID.

Proposed project end date *

Must be a date.

Project must be completed by 11 July 2021 for school holiday activities and completion documentation able to be provided by 6 August 2021. Project must be completed by 30 August 2021 for activities proposed to be delivered outside of the school holidays where school holiday activities have been impacted by COVID. Completion documentation must be provided by 13 September 2021.

Project Location

Project location *

Address

Regional Youth - Winter Holiday Break Program - Proposal Form

Form Preview



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Why have you chosen these locations within your LGA and how will you outreach and target remote and disadvantaged parts of the LGA? *

If multiple locations - please upload a register of project locations

Attach a file:

Please include project name, location and funding allocated for each in the information

Please select your Regional Local Government Area *

To be eligible your LGA must have been assessed by the Department of Regional NSW as being impacted by floods, bushfires, or COVID-19 border closures. See drop down list for eligibility.

Project delivery and anticipated outcomes

Please provide additional information to support your application for the benefit of your project to the local community such as:

- Hours of operation
- Number of weeks/duration
- Days per week & how often
- Number of staff
- Price of admission (both current and reduced)
- any costs for training or events
- Events - who is running event, target audience & length of time

Supporting documentation for your project (if applicable)

Regional Youth - Winter Holiday Break Program - Proposal Form

Form Preview

Attach a file:

How many FTE jobs will be created or retained in the delivery of this project? *

Must be a number.

Will any of the jobs listed above be Indigenous Identified? *

- Yes
 No

Will any of the jobs listed above be targeted towards young people? *

- Yes
 No

How many young people have participated in your program and how many do you anticipate will participate by completion? *

Must be a number.

Add 2 numbers in this field

Project Costs

Total amount funding being applied for

\$

Must be a dollar amount.

Funding will only be considered up to \$5,000 for your project.

If your project costs are more than awarded, will your organisation be able to over the shortfall to deliver the project?

- Yes - we can make a contribution towards the project
 No - we will not be able to proceed with the project

Itemised project cost

Please insert costs for your project by line item to the value of the grant being applied for.

Note: Your project may not receive the full amount being applied for and it is important to be able to stage your works/deliverables if partial funding is awarded.

Itemised project activities

Projected expenditure (\$)

Itemised project activities	Projected expenditure (\$)
	If zero, please note \$0.
	\$

Regional Youth - Winter Holiday Break Program - Proposal Form

Form Preview

Total of Itemised Works

Total Itemised Works

\$

This number/amount is calculated.

Banking Details

Please ensure that the information provided below is accurate.

Bank Account

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

Banking details are required in order for the Department to establish you in our finance system.

Assessment Criteria

The objective of the funding is to provide young people aged between 12-24 years with new or enhanced social and recreational activities, events, services and programs over the June to July school holidays. Funding may be extended to deliver activities outside of the school holidays where Councils demonstrate school holiday activities were impacted or delayed by COVID and Councils have a COVID safe plan for activities.

Please confirm that this project meets the following:

- meets a local community need for young people
- has the support of the community
- is appropriately costed
- demonstrates involvement of local young people, including youth councils or alignment with youth aspects of Council Community Strategic Plan or other youth related strategies.
- can be delivered between 28 June and 11 July 2021 for school holiday activities OR 12 July and 30 August 2021 for activities outside of the school holidays where school holiday activities were delayed or impacted by COVID
- your project is inclusive and accessible to young people with a disability
- reaches or targets vulnerable or disadvantaged young people in the community
- reaches or targets remote or disadvantaged communities

Public Liability Insurance

You will be required to provide a copy of your current Public Liability Insurance for \$20 Million in order to enter into a Funding Deed with the Department.

Upload a copy of your current Public Liability Insurance

Attach a file:

Regional Youth - Winter Holiday Break Program - Proposal Form

Form Preview

Declaration

* indicates a required field

This should be signed by an authorised person within your organisation who to submit an application on behalf of your organisation.

I certify that the following information provided in this application and supporting documents is true and correct and that I: *

- am authorised to submit an application on behalf of organisation/company
- understand and can meet the project timeframes to deliver the project being applied for
- media and promotion will acknowledge the Office for Regional Youth Holiday Break program and NSW Government Support

Name *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Position in Organisation

Date

Must be a date.

NEXT STEPS

Once your application has been assessed, if successful you will be required to:

- Complete a Funding Deed online through SmartyGrants.
- Invoices must be uploaded into the Funding Deed in SmartyGrants.
- Councils should "exclude GST" from their invoice.
- DO NOT post your invoice.
- Invoices should be addressed to:

Department of Regional NSW

Locked Bag 6009

ORANGE NSW 2800

Your Funding Deed will be reviewed once received, if no additional information is required, then approved for execution.

Funding Deeds will be reviewed in the order they have been submitted.

Regional Youth - Winter Holiday Break Program - Proposal Form

Form Preview

Once your Funding Deed has been executed, you will receive a signed copy of the Deed for your records. You should keep these records safe for a period of seven years, in the event that your project is ever audited.

Payment will be release once the Funding Deed has been executed into the bank account nominated in your application.

Projects must be completed no later than 11 July 2021 for school holiday activities.

Projects must be delivered between 28 June and 11 July 2021 for school holiday activities.

Projects must be completed no later than 30 August 2021 if proposing to deliver activities outside of the school holidays.

Projects must be delivered between 12 July and 30 August 2021 if proposing to deliver activities outside of the school holidays.